

## 2018 ANNUAL EEO PUBLIC FILE REPORT

### BAS BROADCASTING, INC.

Station(s): WQIO-FM, WMVO-AM and FM-W265DJ  
Community(ies) of License: Mt Vernon, Ohio  
Date of Annual Report: June 1<sup>st</sup> 2017 Thru May 31<sup>st</sup> 2018  
No. of Full-time Employees: \_\_\_x\_\_\_ Between 5 & 10, \_\_\_ More than 10  
Small Market Exemption Yes

During the Reporting Period, two full-time positions were filled. The information required by FCC Rule 73.2080((c)(6) is provided in the charts that APPEAR in the second portion of this period.

### INITIATIVES

The Employment Unit engaged in the following broad outreach initiatives in accordance with various elements of FCC. Rule 73.2080(c)(2):

Participated in at least 3 **job fairs** by station personnel who have substantial responsibility in making job decision

Kalahari Regional Job Fair,  
Sandusky, OH 4-13-18

The Kalahari event is a Regional Job Fair with over 100 vendors participating from Cleveland, Columbus, and Toledo. There are job interview technique seminars, one on one job interview opportunities and a number of seminars introducing new recruits to area opportunities.

Tiffin University Job Fair  
Tiffin, OH 5-4-18

Tiffin University Job Fair has about 50 vendors that are looking to recruit graduates of Tiffin University. Seminars are held by some of the area vendors. The students go to each of the booths gathering information and finding out more about the vendors opening.

Kenyon College Job Fair  
MT Vernon, Ohio 2-7-18

Kenyon College holds a Job Fair Each year in February. The stations were co-sponsors, promoted the event and conducted interviews throughout the day.

**Co-sponsored** at least one **job fair** with organizations in the business and professional community whose membership includes substantial participation by women and minorities.

On November 3rd 2017 we co-sponsored, promoted, and broadcast live a job fair from the Lorain County Chamber of Commerce Business Expo at Tom's Country Place in Avon, Ohio. The expo included recruitment information and speakers from several sectors of the business community. Many local businesses and universities participated in the day long event.

BAS Broadcasting Job Fair was held February 6<sup>th</sup> 2018 at each of the BAS clusters in Fremont, Sandusky, Mt. Vernon and Tiffin Ohio, A department head from Sales and Programming were available in each cluster to conduct interviews, tours of the facilities and answer any questions the candidate ask. Each candidate was given a BAS Broadcasting Brand Your Business DVD.

Established an **internship** program designed to assist members of the community in acquiring skills needed for broadcast employment.

During the Reporting period two interns participated in BAS Broadcasting intern program including RAB Sales Training and time with each department head to see what their day to day duties consisted of.

Established a **mentoring** program for station personnel.

BAS Broadcasting conducts a quarterly review of all employees. This is designed to help all employees improve their job performance. The review we use is a combination of two reviews. One is produced through the Radio Advertising Bureau (RAB) and the other is from the Ohio Association of Broadcasters (OAB). We've combined the reports to reflect information that would be pertinent to a sales person and others that would work best for programming and office employees. These reports help both the manager and the employee grow in their respective jobs. It also helps managers troubleshoot situations before they become big issues.

Participated in **job links, internet programs and other programs designed to promote outreach generally** (i.e., that are not primarily directed to providing notification of specific job vacancies).

During the Reporting Period, Owners and Department Heads spoke at Bowling Green University, Tiffin University, Heidelberg, Kenyon and Tiffin University at least once looking for seniors that are interested in a career in radio. The school visits were done in late fall or early spring. The aforementioned colleges and universities received letters from the employment unit requesting students contact our company to perform an internship. The owners of the company visit these educational institutions twice annually in an effort to recruit interns. We also speak to communication students at least once annually about a career in broadcasting.

Established **training** programs designed to enable station personnel to acquire skills that can qualify them for higher level positions in the company.

We utilize training programs offered by OhioJobsNow.com to help current employees to increase their skills. The programs offered are software computer skills taught by certified instructors. Both owners also conduct ongoing sales training utilizing weekly sales meetings from RAB, and OAB. The Employment Unit also has a sales tracking program in place to assist salespersons for ongoing and increased success. Once a quarter we bring in local business

owners to discuss their business so that the AE's can get a real life perspective of an owner's world in a specific category. Before we hear from the local owner we review that category from a national perspective to compare notes on what is reality for our clients in that product category and what is not at this time.

Provided **training to management level personnel** on methods of ensuring equal employment opportunity and prevent discrimination.

We offer webinars twice annually to our department heads from OAB and RAB concerning EEO and discrimination issues.

**LIST OF POSITIONS FILLED**

List all full-time job vacancies filled by employment unit, identified by job title, and indicate source referring person hired.

| DATE OF HIRE | JOB TITLE | RECRUITMENT SOURCE REFERRING HIREE |
|--------------|-----------|------------------------------------|
|              |           |                                    |
| 11/9/17      | Office    | Radio Ad                           |
| 6/1/17       | Sales     | Radio Ad                           |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |
|              |           |                                    |

## RECRUITING SOURCES USED

Job Title of Positions: Sales and Office                      Date of Hire: 6/1/17 and 11/9/17

The following recruiting sources were utilized to fill **two** positions:

| REFERRAL SOURCE   | * | ADDRESS OF SOURCE   | CONTACT PERSON<br>AT SOURCE | TEL. NO. AND E-MAIL<br>ADDRESS OF SOURCE |
|---|---|---------------------|-----------------------------|--|
| Radio ad  |   | 17421 Cochocton Ave | Curtis Newland              | 740-397-1000                             |
|   |   |                     |                             |  |
|   |   |                     |                             |  |
| Recruitment letters for this position were sent to the following organizations:   |   |                     |                             |  |
| Ashland County-West Holmes Career Center<br>1783 St. Rt. 60<br>Ashland, OH 44805  |   |                     |                             |  |
| Case Western University<br>10900 Euclid Avenue<br>Cleveland, OH 44106   |   |                     |                             |  |
| C-Tec<br>150 Price Road<br>Newark, OH 43055   |   |                     |                             |  |
| Cuyahoga Community College<br>700 Carnegie Avenue<br>Cleveland, OH 44115  |   |                     |                             |  |
| Delaware Area Career Center<br>4565 Columbus Pike<br>Delaware, OH 43015   |   |                     |                             |  |
| Denison University<br>100 West College Street<br>Granville, OH 43023  |   |                     |                             |  |
| Department of Business/Communications<br>Bowling Green State University<br>245 Troup Street<br>Bowling Green, OH 43403<br>Attention: Dr Ewart Skinner |   |                     |                             |  |
| Department of   |   |                     |                             |  |

|  |  |  |  |
|--|--|--|--|
| <p>Business/Communications<br/> Findlay University<br/> 1000 N. Main Street<br/> Findlay, OH 45840<br/> Attention: Ms. Jeanette Drake</p> <p>Department of Business/Communications<br/> Heidelberg University<br/> 310 E. Market Street<br/> Tiffin, OH 44883<br/> Attention: Mr. Thanda Bantu Mocco</p> <p>Department of Career Services<br/> Terra State Community College<br/> 2830 Napoleon Road<br/> Fremont, OH 43420<br/> Attention: Ms. Joan Gamble Director of Career Services</p> <p>Department of Communications<br/> Tiffin University<br/> 155 Miami Street<br/> Tiffin, OH 44883<br/> Attention: Ms. Carol McDannell</p> <p>Department of Business/Communications<br/> University of Toledo<br/> 2801 W. Bancroft Street<br/> Toledo, OH 43606<br/> Attention: Dr. Norbert Mills</p> <p>Kenyon College<br/> 103 College Drive<br/> Gambier, OH 43022<br/> Attn: Shawn Presley Marketing Director</p> <p>Knox County Career Center<br/> 306 Martinsburg Road<br/> Mt. Vernon, OH 43050</p> <p>Lorain County Community College</p> |  |  |  |
|--|--|--|--|

|   |  |  |  |
|---|--|--|--|
| <p>1005 North Abbe Road<br/>Elyria, OH 44035</p> <p>Marion Technical<br/>College<br/>1467 Mt. Vernon<br/>Avenue<br/>Marion, OH 43302</p> <p>Mount Vernon<br/>Nazarene University<br/>800 Martinsburg Road<br/>Mt. Vernon, OH 43050<br/>Attn: Joe Rinehart<br/>Director of<br/>Broadcasting</p> <p>Ohio Center for<br/>Broadcasting<br/>9885 Rockside Rd.<br/>Cleveland, OH 44125</p> <p>Ohio Means Jobs<br/>Sandusky County<br/>Randy Company<br/><a href="http://Ohiomeansjobs.com/sandusky">Ohiomeansjobs.com/sandusky</a></p> <p>Ohio Means Jobs Knox<br/>County<br/><a href="http://Ohiomeansjobs.com/knox">Ohiomeansjobs.com/knox</a></p> <p>Ohio Means Jobs<br/>Seneca County<br/>Randy Company<br/><a href="http://Ohiomeansjobs.com/seneca">Ohiomeansjobs.com/seneca</a></p> <p>Ohio Means Jobs Erie<br/>County<br/><a href="http://Ohiomeansjobs.com/erie">Ohiomeansjobs.com/erie</a></p> <p>Ohio Means Jobs<br/>Lorain County<br/><a href="http://Ohiomeansjobs.com/lorain">Ohiomeansjobs.com/lorain</a></p> <p>Ohio State University<br/>c/o College of Arts and<br/>Sciences<br/>48 Townshend Hall<br/>1885 Neil Ave.<br/>Columbus, OH 43210</p> <p>Owens Community<br/>College<br/>30335 Oregon Road</p> |  |  |  |
|---|--|--|--|



|   |  |  |  |  |
|---|--|--|--|--|
| <p>Perrysburg, OH 43551</p> <p>Polaris Career Center<br/>7285 Old Oak<br/>Boulevard<br/>Middleburg Heights,<br/>OH 44130</p> <p>Penta Career Center<br/>9301 Buck Road<br/>Perrysburg, OH 43551</p> <p>Vanguard Career Center<br/>1306 Cedar Street<br/>Fremont, OH 43420</p> <p>Zane State College<br/>1555 Newark Rd<br/>Zanesville, OH 43701</p> |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |
|   |  |  |  |  |

INTERVIEW LIST FOR OPENING

Job Title of Position: Sales and Office

Date of Hire: 6/1/17 and 11/9/17

List the referral source of each person interviewed:

| NUMBER | REFERRAL SOURCE OF PERSON INTERVIEWED    |
|--------|--|
| 1.     | Response to EEO Recruitment ad on radio. |
| 2.     |  |
| 3.     |  |
| 4.     |  |
| 5.     |  |
| 6.     |  |
| 7.     |  |
| 8.     |  |
| 9.     |  |
| 10.    |  |
|        |  |
|        |  |
|        |  |
|        |  |
|        |  |
|        |  |
|        |  |
|        |  |
|        |  |
|        |  |
|        |  |
|        |  |

TOTAL NUMBER OF PERSONS INTERVIEWED 5

**INTERVIEWEE REFERRAL SOURCE SUMMARY**

Total Number of Persons Interviewed during the Reporting Period: 5

List total number of interviewees generated by each recruitment source in the preceding year (use as many pages as necessary).

| Recruitment Sources Used in Reporting Period  | Number of Persons Interviewed that the Source Referred |
|---|--|
| Radio station EEO Recruitment on-air radio ad | 5  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |
|   |  |